

MINUTES
OF
BOARD MEETING
ON
MARCH 4, 2013



Bobby Jindal
Governor

State of Louisiana

Louisiana State Board of Cosmetology
11622 Sunbelt Court, Baton Rouge, LA 70809
(225) 756-3404 Telephone - (225) 756-3410 Fax
Web Address: www.lsbclouisiana.gov

Frances K. Hand, Chairman Denham Springs, LA	Lora V. Moreau Lafayette, LA	Taquilla Hamilton Harvey, LA	Carolyn L. Robicheaux Baldwin, LA	Stephen Young Executive Director
Michelle M. Hays Pineville, LA	Geneva L. Jones Benton, LA	Michael Horning Franklinton, LA	Ira Weber Metairie, LA	

MINUTES OF BOARD MEETING March 4, 2013 AT 9:00 A.M.

CHAIRMAN OF THE BOARD:	Frances Hand	Present
BOARD MEMBERS:	Taquilla Hamilton	Present
	Michelle Hays	Present
	Michael Horning	Present
	Geneva Jones	Present
	Lora Moreau	Present
	Carolyn Robicheaux	Present
	Ira Weber	Present
STAFF:		
Executive Director	Steve Young	Present
Accountant 3	Gajinder Dhaliwal	Absent
Administrative Program Specialist A	Tisha Butler	Present
Administrative Program Manager	Deborah Johnson	Present
BOARD ATTORNEY:	Sheri Morris	Present
	Celia Cangelosi	Present
COURT REPORTER:	Ellen Tanner	
	John Pendleton, LLC	Present

I. CALL TO ORDER

Chairman Frances Hand called the meeting to order.

II. WELCOME BOARD MEMBERS AND GUESTS

Chairman Frances Hand welcomed the Board Members and their guests, Carlita Hart, James Ziler, Doug Robertson, Ann Warren, Sandra Tucker, Yolanda Gales, Clarice Lacy, Cecelia Landry, Margaret Keller, Richelle Seymore, Mame Aicha Diop, DaKenya Douglas, Kathy Brouillette, Danette Cruz, Cynthia K. Horne, Melvina Ray, and Alisha Smith.

III. INVOCATION

Taquilla Hamilton said the opening prayer.

IV. ROLL CALL

Eight Board Members were present at roll call and there was a quorum.

V. ACCEPTANCE OF THE AGENDA

Michael Horning made the motion to accept the March 4, 2013 Board Meeting Agenda. Carolyn Robicheaux seconded, motion carried by unanimous voice vote.

VI. DISPOSITION OF THE FEBRUARY 4, 2013 BOARD MEETING MINUTES

Carolyn Robicheaux made the motion to approve the February 4, 2013 Board Meeting Minutes. Geneva Jones seconded, motion carried by unanimous voice vote.

VII. GUESTS

A. Schools:

- 1. Blue Cliff College/Metairie
Updated Floor Plans**

Michael Horning made the motion to approve the updated floor plans provided that the school adds an additional work station. Carolyn Robicheaux seconded, motion carried by unanimous voice vote.

- 2. Creating Miracles/Freeman & Morgan Development Center
Relocation**

Lora Moreau made the motion that Ms. Freeman would have to do an initial school request at the April 1, 2013 Board Meeting. Michael Horning seconded, motion carried by unanimous voice vote.

- 3. Sandra Davis
Intent to open school for healthy hair**

No representative was present to present the information.

- 4. Beyond Beauty Institute
Intent to open school**

This item was deferred until the April 1, 2013 Board meeting because the representatives, Cynthia K. Horne and Alisha Smith did not have the original blueprints.

VIII. HEARINGS/EXECUTIVE SESSION

- A. Sherica Clark Docket No. 13-009**

Sherica Clark entered into a consent agreement.

- B. Usma Rasheed Docket No. 13-010**

Celia Cangelosi read the stipulated orders that Usma Rasheed shall not perform threading or cosmetology services in the state of Louisiana except in a facility licensed by the Louisiana State Board of Cosmetology and if no additional violations are reported against Usma Rasheed for 6 months, the case will be dismissed. The Board accepted the stipulations unanimously. (Attachment A)

IX. CONSENT AGREEMENTS

- A. Magic Nails**
- B. Steve Nguyen**
- C. Haylie Oanh Mac**
- D. Glo Beauty Bar**
- E. Sherica Clark**

Michael Horning made the motion to approve the consent agreements A-E. Ira Weber seconded, motion carried by unanimous voice vote. (Attachment B)

X. NEW BUSINESS

- A. Executive Director Report:**

Mr. Steve presented the 2014 Budget Proposal.

Taquilla Hamilton approved the budget proposal. Lora Moreau seconded, motion carried by unanimous voice vote. (Attachment C)

Mr. Steve also presented the possible changes for instructor testing.

Michael Horning made the motion to approve with some tweaking before July 2013. Taquilla Hamilton seconded, motion carried by unanimous voice vote. (Attachment D)

B. Correspondence:

- 1. Mame Aicha Diop
Request to transfer Natural Hair License**

Michael Horning approved her request to transfer the license provided she takes and passes the state exam. Ira Weber seconded, motion carried by unanimous voice vote.

- 2. Elaine Marie
Exemption of 250 esthetician hours**

Taquilla Hamilton made the motion to allow the exemption; however she is still required to take and pass the national and state examinations. Lora Moreau seconded, motion carried by unanimous voice vote.

- 3. LACS 2013 Continuing Education**

Geneva Jones made the motion to approve the LACS 2013 Continuing Education Seminar provided they follow up with the speakers of the conference. Carolyn Robicheaux seconded, motion carried by unanimous voice vote.

- 4. Carlita Hart
Alternative Hair Design Salon**

This item was denied.

C. Attorney's Report

Sheri Morris reported that we need to finish the revision of the rule book.

The board decided to have the next committee meeting on March 25, 2013 to discuss the facilities section of the rule book.

XI. ADJOURN

Carolyn Robicheaux made the motion to adjourn. Michael Horning, seconded, motion carried by unanimous voice vote.

ATTACHMENT

A

LOUISIANA STATE BOARD OF COSMETOLOGY

**IN THE MATTER OF
USMA RASHEED**

DOCKET NO. 13-010

(COSMETOLOGIST LICENSE No.***7570)**

STIPULATED FINDINGS OF FACT AND ORDER

This matter was set for hearing in an open meeting before the Louisiana State Board of Cosmetology ("Board") held on March 4, 2013, at its office located at 11622 Sunbelt Court, Baton Rouge, Louisiana 70809.

Present were:

Board members: Frances K. Hand, Chair, Taquilla F. Hamilton, Michelle M. Hays, Michael P. Horning, Geneva L. Jones, Lora V. Moreau, Carolyn L. Robicheaux, and Ira Weber;

Usma Rasheed, in proper person;

Sheri M. Morris, serving as Counsel for the Board; and

Celia Cangelosi, serving as Complaint Counsel.

STIPULATED FINDINGS OF FACT

1. USMA RASHEED is and was, at all times material to the facts and matters herein, licensed as a cosmetologist in the State of Louisiana, as evidenced by Cosmetologist License No. *****7570.

2. On or about November 22, 2011, USMA RASHEED was employed by and performing threading at an unlicensed facility, PERFECT BROW, INC. d/b/a BROW ART 23, located at 1401 W. Esplanade Mall, Kenner, Louisiana.

3. In November, 2012, USMA RASHEED ceased her employment at PERFECT BROW, INC. d/b/a BROW ART 23, located at 1401 W. Esplanade Mall, Kenner, Louisiana after being informed that the facility was unlicensed.

4. USMA RASHEED has not been employed since November, 2012.

STIPULATED ORDER

IT IS ORDERED, ADJUDGED AND DECREED that the USMA RASHEED shall not perform threading or provide other cosmetology services in the State of Louisiana except in a facility licensed by the Louisiana State Board of Cosmetology;

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that if no additional violations are reported to the Louisiana State Board of Cosmetology within 6 months of the scheduled hearing date, an Order of Dismissal will be entered in the above-captioned matter.

Signed this 13 day of March, 2013.

LOUISIANA STATE BOARD OF COSMETOLOGY

By: Frances K. Hand
Frances K. Hand, Chairman
[Signature]

ATTACHMENT

B

LOUISIANA STATE BOARD OF COSMETOLOGY

IN THE MATTER OF

STEVE NGUYEN and HAYLIE OANH MAC
d/b/a MAGIC NAILS
3534 Hwy. 1 South
Donaldsonville, LA 70346
(Manicuring Salon No. *****0797-2)

CONSENT AGREEMENT

CONSENT AGREEMENT

NOW COME STEVE NGUYEN and HAYLIE OANH MAC, each individually and as owners of and doing business as MAGIC NAILS, 3534 Hwy. 1 South, Donaldsonville, LA (Manicuring Salon No. *****0797-2), which manicuring salon is the license holder in the above styled and numbered matter; and the LOUISIANA STATE BOARD OF COSMETOLOGY (hereinafter "Board"), appearing through its Chairman, Frances K. Hand, who do respectfully submit the following:

1.

MAGIC NAILS, the manicuring salon located at 3534 Hwy. 1 South, Donaldsonville, LA, is and was, at all times material to the facts and matters alleged herein, and owned by STEVE NGUYEN and HAYLIE OANH MAC, and licensed by the BOARD as a manicuring salon in the State of Louisiana, pursuant to the Louisiana Cosmetology Act, La. R.S. 37:561 et seq., as evidenced by Manicuring Salon License No. *****0797-2.

2.

The Louisiana State Board of Cosmetology received Inspection Report No. 203323 and Notice of Violation Nos. 36073 and 36084; and began to investigate whether or not STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS had violated La. R.S. 37:600A(3), La. R.S. 600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to an unlicensed individual, Tuan Anh Nguyen, working as manicurist at the licensed premises on or about October 18, 2012.

3.

An informal hearing letter was mailed to MAGIC NAILS in care of its owners, STEVE NGUYEN and HAYLIE OANH MAC.

4.

Prior to the filing of formal charges, STEVE NGUYEN and HAYLIE OANH MAC, each individually and as owners of and doing business as MAGIC NAILS, admitted the violations and expressed a desire to enter into a Consent Agreement to settle this matter against the manicuring salon.

5.

The LOUISIANA STATE BOARD OF COSMETOLOGY and STEVE NGUYEN and HAYLIE OANH MAC, each individually and as owners of and doing business as MAGIC NAILS, enter into this Consent Agreement, whereby STEVE NGUYEN and HAYLIE OANH MAC, each individually and as owners of and doing business as MAGIC NAILS, admit that the manicuring salon, MAGIC NAILS, violated La. R.S. 37:600A(3), La. R.S. 37:600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to an unlicensed individual, Tuan Anh Nguyen, working as a manicurist at the licensed location on or about October 18, 2012; the license of STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS will be suspended for a period of one year, the suspension will be suspended, and the license placed on probation for the one year period; and the Board assesses, and STEVE NGUYEN and HAYLIE OANH MAC, each individually and as owners of and doing business as MAGIC NAILS, agree to pay and do pay, on behalf of MAGIC NAILS, a fine of \$200.00, reimburse the Board costs of \$350.00 and pay a one year probation fee of \$400.00, for total payment to the Board in the amount of \$950.00, said fine, costs and fee to be paid simultaneously with the execution of this Consent Agreement by STEVE NGUYEN and HAYLIE OANH MAC, each individually and as owners of and doing business as MAGIC NAILS.

6.

More specifically, the parties hereto agree to be bound under the following:

- a. STEVE NGUYEN and HAYLIE OANH MAC, each individually and as owners of and doing business as MAGIC NAILS, admit that the manicuring salon MAGIC NAILS has violated La. R.S. 37:600A(3), La. R.S. 37:600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to an unlicensed individual, Tuan Anh Nguyen, working as a manicurist at the licensed location on or about October 18, 2012;
- b. STEVE NGUYEN and HAYLIE OANH MAC, each individually and as owners of and doing business as MAGIC NAILS, agree to pay and do pay, on behalf of MAGIC NAILS, a fine of \$200.00, reimburse the Board costs of \$350.00 and pay a probation fee of \$400.00, for total payment to the Board of \$950.00; and
- c. The license of STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS (Manicuring Salon No. *****0797-2) is suspended for a period of one year, the suspension is suspended, and the license is placed on probation for the one year period subject to the following terms and conditions:
 - [1] Within fifteen (15) days after this Consent Agreement is approved by the Board, STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS must provide the Board, in writing, with the name, address and Louisiana manicurist license number of each manicurist employed by or working at MAGIC NAILS;
 - [2] Thereafter, STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS shall provide to the Board, in writing, the name, address and Louisiana manicurist license number of any other manicurist hired or contracted with or otherwise providing manicuring services at MAGIC NAILS prior to the manicurist providing manicuring services at MAGIC NAILS;
 - [3] STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS must provide to the Board, in writing, the name, address and Louisiana manicurist license number of any manicurist ceasing to perform manicuring services at MAGIC NAILS within five (5) days of the date the manicurist ceases to perform manicuring services at MAGIC NAILS;
 - [4] No manicurist may provide manicuring services at MAGIC NAILS unless written notice is provided to the Board as set forth herein;
 - [5] STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS shall post a copy of this Consent Agreement in a conspicuous place near the manicuring salon license; and
 - [6] STEVE NGUYEN and HAYLIE OANH MAC and/or MAGIC NAILS shall not violate or be found guilty of violating any state, local or federal laws or regulations, including but not limited to laws and regulations relating to manicurists and/or manicuring salons; and
- d. Should STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS violate the terms and conditions of probation, the one year license suspension may be instituted.

7.

STEVE NGUYEN and HAYLIE OANH MAC, individually, as owners of and doing business as MAGIC NAILS, waives:

- (a) Any further procedural steps required by the Louisiana Administrative Procedure Act (La. R.S. 49:950 et seq.), Louisiana Cosmetology Law (La. R.S. 37:561 et seq.), and any other applicable laws; and
- (b) All rights to seek judicial review or otherwise challenge or contest the validity of this Consent Agreement, the charges and/or allegations contained herein, or the terms of the agreed settlement.

8.

Should STEVE NGUYEN and HAYLIE OANH MAC d/b/a MAGIC NAILS fail to comply with the terms of this Agreement, its license shall be subject to revocation by the Board.

9.

STEVE NGUYEN and HAYLIE OANH MAC, owners, each acting individually and as owners of and on behalf of MAGIC NAILS, acknowledge that they have fully read this Agreement and that each fully understands all the terms, conditions, dispositions and sanctions included herein. Moreover, STEVE NGUYEN and HAYLIE OANH MAC, owners, each acting individually and as owners of and on behalf of MAGIC NAILS, do further acknowledge that each does enter into this Agreement based on their full understanding and acceptance of all terms and conditions hereof as their free act and deed.

10.

Both parties waive compliance with La. R.S. 49:958.

11.

This agreement will become effective on the date that it is officially approved at a formal meeting of the Board.

I, STEVE NGUYEN and HAYLIE OANH MAC, owners, each acting individually, and as owners of and on behalf of MAGIC NAILS, understand that this Consent Agreement is effective upon affirmative vote by the Board at formal hearing. It is also understood that should the Board not approve the Consent Agreement, the agreement thereon does not preclude the Louisiana State Board of Cosmetology from requiring a formal hearing of the case. It is further understood that, should this Consent Agreement not be

accepted by the Board, the presentation to and consideration by the Board of this Consent Agreement, including presented documentary evidence and information, shall not unfairly or illegally prejudice or preclude the Board or any of its members from further participation in hearings or resolution of these proceedings.

WHEREFORE, the below signed parties agree that this agreement is binding on all parties hereto.

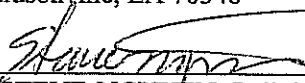
THIS DONE AND SIGNED, this 2 day of 05, 2013.

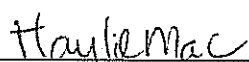
STEVE NGUYEN and HAYLIE OANH MAC d/b/a
MAGIC NAILS

(Manicuring Salon No. *****0797-2)

3534 Hwy. 1 South

Donaldsonville, LA 70346


BY: STEVE NGUYEN, Individually, as Owner of and
Doing Business As MAGIC NAILS


BY: HAYLIE OANH MAC, Individually, as Owner of and
Doing Business As MAGIC NAILS

LOUISIANA STATE BOARD OF
COSMETOLOGY


FRANCES K. HAND, Chairman

Approved and Submitted For

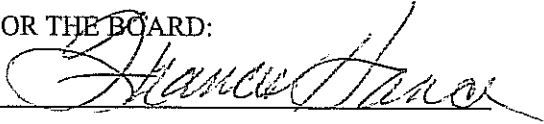
Board Approval By:


STEPHEN YOUNG, Executive Director
Louisiana State Board of Cosmetology

ACCEPTANCE OF THE CONSENT AGREEMENT BY THE LOUISIANA STATE BOARD OF
COSMETOLOGY

By a majority vote of the Board members voting in favor of the foregoing Consent
Agreement at the Board meeting on March 4, 2013, the Board
hereby adopts said Agreement.

OR THE BOARD:



LOUISIANA STATE BOARD OF COSMETOLOGY

IN THE MATTER OF

CONSENT AGREEMENT

STEVE NGUYEN

(Manicurist License No. *****0797)

CONSENT AGREEMENT

NOW COME STEVE NGUYEN (Manicurist License No. *****0797), the license holder in the above styled and numbered matter, and the LOUISIANA STATE BOARD OF COSMETOLOGY (hereinafter "Board"), appearing through its Chairman, FRANCES K. HAND, who do respectfully submit the following:

1.

STEVE NGUYEN is and, at all times material to the facts and matters alleged herein, was licensed by the BOARD as a manicurist in the State of Louisiana, pursuant to the Louisiana Cosmetology Act, La. R.S. 37:561 et seq., as evidenced by Manicurist License No. *****0797.

2.

STEVE NGUYEN was, at all times material, one owner of the manicuring salon known as MAGIC NAILS, 3534 Hwy. 1 South, Donaldsonville, LA, and licensed by the Board as Manicuring Salon No. *****0797-2.

3.

The Louisiana State Board of Cosmetology received Inspection Report No. 203323 and Notice of Violation Nos. 36073 and 36084; and began to investigate whether or not STEVE NGUYEN (Manicurist License No. *****0797), had violated La. R.S. 37:600A(3), La. R.S. 600A(12), La. R.S. 37:581A, La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to an unlicensed individual, Tuan Anh Nguyen, working as a manicurist at MAGIC NAILS on or about October 18, 2012.

4.

An informal hearing letter was mailed to STEVE NGUYEN.

5.

Prior to the filing of formal charges, STEVE NGUYEN admitted the violations and expressed a desire to enter into a Consent Agreement to settle this matter.

6.

The LOUISIANA STATE BOARD OF COSMETOLOGY and STEVE NGUYEN enter into this Consent Agreement, whereby STEVE NGUYEN admits to violating La. R.S. 37:600A(3), La. R.S. 37:600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to one unlicensed individual working as a manicurist at MAGIC NAILS on or about October 18, 2012; the manicurist license of STEVE NGUYEN will be suspended for one year, the suspension will be suspended, and the license placed on probation for one year; and the Board assesses, and STEVE NGUYEN agrees to pay and does pay a fine of \$200.00, reimburses the Board costs of \$350.00, and pays a probation fee of \$300.00, for total payment to the Board of \$850.00, said fine, costs and fee to be paid simultaneously with the execution of this Consent Agreement by STEVE NGUYEN.

7.

More specifically, the parties hereto agree to be bound under the following:

- a. STEVE NGUYEN admits to violating La. R.S. 37:600A(3), La. R.S. 37:600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to one unlicensed individual, Tuan Anh Nguyen, working as a manicurist at MAGIC NAILS on or about October 18, 2012;
- b. STEVE NGUYEN agrees to pay and does pay a fine of \$200.00, reimburses the Board costs of \$350.00, and a probation fee of \$300.00, for total payment to the Board of \$850.00;
- c. The license of STEVE NGUYEN (Manicurist License No. *****0797) is suspended for one year, the suspension is suspended, and the license is placed on probation for one year subject to the following terms and conditions:
 - [1] Within fifteen (15) days after this Consent Agreement is approved by the Board, STEVE NGUYEN must provide the Board, in writing, with the name, address and Louisiana manicurist license number of each manicurist employed by or working at MAGIC NAILS;
 - [2] Thereafter, STEVE NGUYEN shall provide to the Board, in writing, the name, address and Louisiana manicurist license number of any other manicurist hired or contracted with or otherwise providing manicuring services at MAGIC NAILS prior to the manicurist providing manicuring services at MAGIC NAILS;
 - [3] STEVE NGUYEN must provide to the Board, in writing, the name, address and Louisiana manicurist license number of any manicurist ceasing to perform manicuring services at MAGIC NAILS within five (5) days of the date the manicurist ceases to perform manicuring services at MAGIC NAILS;
 - [4] No manicurist may provide manicuring services at MAGIC NAILS unless written notice is provided to the Board as set forth herein;
 - [5] STEVE NGUYEN shall post a copy of this Consent Agreement in a conspicuous place near his manicurist license; and

[6] STEVE NGUYEN and/or MAGIC NAILS shall not violate or be found guilty of violating any state, local or federal laws or regulations, including but not limited to laws and regulations relating to manicurists and/or manicuring salons; and

- d. Should STEVE NGUYEN violate the terms and conditions of probation, the one year license suspension may be instituted.

8.

STEVE NGUYEN waives:

- (a) Any further procedural steps required by the Louisiana Administrative Procedure Act (La. R.S. 49:950 et seq.), Louisiana Cosmetology Law (La. R.S. 37:561 et seq.), and any other applicable laws; and
- (b) All rights to seek judicial review or otherwise challenge or contest the validity of this Consent Agreement, the charges and/or allegations contained herein, or the terms of the agreed settlement.

9.

Should STEVE NGUYEN fail to comply with the terms of this Agreement, his license shall be subject to revocation by the Board.

10.

STEVE NGUYEN acknowledges that he has fully read this Agreement and that he fully understands all the terms, conditions, dispositions and sanctions included herein. Moreover, STEVE NGUYEN does further acknowledge that he does enter into this Agreement based on his full understanding and acceptance of all terms and conditions hereof as his free act and deed.

11.

Both parties waive compliance with La. R.S. 49:958.

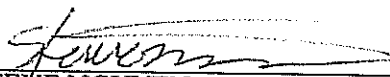
12.

This agreement will become effective on the date that it is officially approved at a formal meeting of the Board.

I, STEVE NGUYEN, understand that this Consent Agreement is effective upon affirmative vote by the Board at formal hearing. It is also understood that should the Board not approve the Consent Agreement, the agreement thereon does not preclude the Louisiana State Board of Cosmetology from requiring a formal hearing of the case. It is further understood that, should this Consent Agreement not be accepted by the Board, the presentation to and consideration by the Board of this Consent Agreement, including presented documentary evidence and information, shall not unfairly or illegally prejudice or preclude the Board or any of its members from further participation in hearings or resolution of these proceedings.

WHEREFORE, the below signed parties agree that this agreement is binding on all parties hereto.

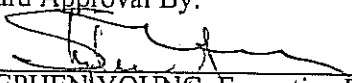
THIS DONE AND SIGNED, this 4 day of 05 / 2013, 2013.


STEVE NGUYEN
Manicurist License No. *****0797
10457 Bronze Bush Avenue
Baton Rouge, LA 70816

LOUISIANA STATE BOARD OF
COSMETOLOGY


FRANCES K. HAND, Chairman

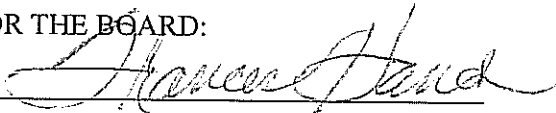
Approved and Submitted For
Board Approval By:


STEPHEN YOUNG, Executive Director
Louisiana State Board of Cosmetology

ACCEPTANCE OF THE CONSENT AGREEMENT BY THE LOUISIANA STATE BOARD OF
COSMETOLOGY

By a majority vote of the Board members voting in favor of the foregoing Consent
Agreement at the Board meeting on March 4 2013, the Board hereby
adopts said Agreement.

FOR THE BOARD:



LOUISIANA STATE BOARD OF COSMETOLOGY

IN THE MATTER OF

CONSENT AGREEMENT

HAYLIE OANH MAC
(Cosmetologist License No. *****0028)

CONSENT AGREEMENT

NOW COME HAYLIE OANH MAC (Cosmetologist License No. *****0028), the license holder in the above styled and numbered matter, and the LOUISIANA STATE BOARD OF COSMETOLOGY (hereinafter "Board"), appearing through its Chairman, FRANCES K. HAND, who do respectfully submit the following:

1.

HAYLIE OANH MAC is and, at all times material to the facts and matters alleged herein, was licensed by the BOARD as a cosmetologist in the State of Louisiana, pursuant to the Louisiana Cosmetology Act, La. R.S. 37:561 et seq., as evidenced by Cosmetologist License No. *****0028.

2.

HAYLIE OANH MAC was, at all times material, the owner of the manicuring salon known as MAGIC NAILS, 3534 Hwy. 1 South, Donaldsonville, LA, and licensed by the Board as Manicuring Salon No. *****0797-2.

3.

The Louisiana State Board of Cosmetology received Inspection Report No. 203323 and Notice of Violation Nos. 36073 and 36084; and began to investigate whether or not HAYLIE OANH MAC (Cosmetologist License No. *****0028), had violated La. R.S. 37:600A(3), La. R.S. 600A(12), La. R.S. 37:581A, La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to an unlicensed individual, Tuan Anh Nguyen, working as a manicurist at MAGIC NAILS on or about October 18, 2012.

4.

An informal hearing letter was mailed to HAYLIE OANH MAC.

5.

Prior to the filing of formal charges, HAYLIE OANH MAC admitted the violations and expressed a desire to enter into a Consent Agreement to settle this matter.

6.

The LOUISIANA STATE BOARD OF COSMETOLOGY and HAYLIE OANH MAC enter into this Consent Agreement, whereby HAYLIE OANH MAC admits to violating La. R.S. 37:600A(3), La. R.S. 37:600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to one unlicensed individual working as a manicurist at MAGIC NAILS on or about October 18, 2012; the manicurist license of HAYLIE OANH MAC will be suspended for one year, the suspension will be suspended, and the license placed on probation for one year; and the Board assesses, and HAYLIE OANH MAC agrees to pay and does pay a fine of \$200.00, reimburses the Board costs of \$350.00, and pays a probation fee of \$300.00, for total payment to the Board of \$850.00, said fine, costs and fee to be paid simultaneously with the execution of this Consent Agreement by HAYLIE OANH MAC.

7.

More specifically, the parties hereto agree to be bound under the following:

- a. HAYLIE OANH MAC admits to violating La. R.S. 37:600A(3), La. R.S. 37:600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to one unlicensed individual, Tuan Anh Nguyen, working as a manicurist at MAGIC NAILS on or about October 18, 2012;
- b. HAYLIE OANH MAC agrees to pay and does pay a fine of \$200.00, reimburses the Board costs of \$350.00, and a probation fee of \$300.00, for total payment to the Board of \$850.00;
- c. The license of HAYLIE OANH MAC (Cosmetologist License No. *****0028) is suspended for one year, the suspension is suspended, and the license is placed on probation for one year subject to the following terms and conditions:
 - [1] Within fifteen (15) days after this Consent Agreement is approved by the Board, HAYLIE OANH MAC must provide the Board, in writing, with the name, address and Louisiana manicurist license number of each manicurist employed by or working at MAGIC NAILS;
 - [2] Thereafter, HAYLIE OANH MAC shall provide to the Board, in writing, the name, address and Louisiana manicurist license number of any other manicurist hired or contracted with or otherwise providing manicuring services at MAGIC NAILS prior to the manicurist providing manicuring services at MAGIC NAILS;
 - [3] HAYLIE OANH MAC must provide to the Board, in writing, the name, address and Louisiana manicurist license number of any manicurist ceasing to perform manicuring services at MAGIC NAILS within five (5) days of the date the manicurist ceases to perform manicuring services at MAGIC NAILS;
 - [4] No manicurist may provide manicuring services at MAGIC NAILS unless written notice is provided to the Board as set forth herein;
 - [5] HAYLIE OANH MAC shall post a copy of this Consent Agreement in a conspicuous place near her cosmetologist license; and

[6] HAYLIE OANH MAC and/or MAGIC NAILS shall not violate or be found guilty of violating any state, local or federal laws or regulations, including but not limited to laws and regulations relating to cosmetologists and/or manicuring salons; and

- d. Should HAYLIE OANH MAC violate the terms and conditions of probation, the one year license suspension may be instituted.

8.

HAYLIE OANH MAC waives:

- (a) Any further procedural steps required by the Louisiana Administrative Procedure Act (La. R.S. 49:950 et seq.), Louisiana Cosmetology Law (La. R.S. 37:561 et seq.), and any other applicable laws; and
- (b) All rights to seek judicial review or otherwise challenge or contest the validity of this Consent Agreement, the charges and/or allegations contained herein, or the terms of the agreed settlement.

9.

Should HAYLIE OANH MAC fail to comply with the terms of this Agreement, her license shall be subject to revocation by the Board.

10.

HAYLIE OANH MAC acknowledges that she has fully read this Agreement and that she fully understands all the terms, conditions, dispositions and sanctions included herein. Moreover, HAYLIE OANH MAC does further acknowledge that she does enter into this Agreement based on her full understanding and acceptance of all terms and conditions hereof as her free act and deed.

11.

Both parties waive compliance with La. R.S. 49:958.

12.

This agreement will become effective on the date that it is officially approved at a formal meeting of the Board.

I, HAYLIE OANH MAC, understand that this Consent Agreement is effective upon affirmative vote by the Board at formal hearing. It is also understood that should the Board not approve the Consent Agreement, the agreement thereon does not preclude the Louisiana State Board of Cosmetology from requiring a formal hearing of the case. It is further understood that, should this Consent Agreement not be accepted by the Board, the presentation to and consideration by the Board of this Consent Agreement, including presented documentary evidence and information, shall not unfairly or illegally prejudice or preclude the Board or any of its members from further participation in hearings or resolution of these proceedings.

WHEREFORE, the below signed parties agree that this agreement is binding on all parties hereto.

THIS DONE AND SIGNED, this 4 day of February, 2013.

Haylie Mac
HAYLIE OANH MAC
Cosmetologist License No. *****0028
3534 Hwy. 1 South
Donaldsonville, LA 70346

LOUISIANA STATE BOARD OF
COSMETOLOGY

Frances K. Hand
FRANCES K. HAND, Chairman

Approved and Submitted For
Board Approval By:

Stephen Young
STEPHEN YOUNG, Executive Director
Louisiana State Board of Cosmetology

ACCEPTANCE OF THE CONSENT AGREEMENT BY THE LOUISIANA STATE BOARD OF
COSMETOLOGY

By a majority vote of the Board members voting in favor of the foregoing Consent
Agreement at the Board meeting on March 4 2013, the Board hereby
adopts said Agreement.

FOR THE BOARD:

Frances K. Hand

LOUISIANA STATE BOARD OF COSMETOLOGY

IN THE MATTER OF

JESSICA HANSON
d/b/a GLO BEAUTY BAR
4263 Perkins Road
Baton Rouge, LA 70806
(Cosmetology Salon No. *****2049-0)

CONSENT AGREEMENT

* * * * *

CONSENT AGREEMENT

NOW COMES JESSICA HANSON, individually, as owner of and doing business as GLO BEAUTY BAR, 4263 Perkins Road, Baton Rouge, LA (Manicuring Salon No. *****2049-0), which cosmetology salon is the license holder in the above styled and numbered matter; and the LOUISIANA STATE BOARD OF COSMETOLOGY (hereinafter "Board"), appearing through its Chairman, Frances K. Hand, who do respectfully submit the following:

1.

GLO BEAUTY BAR, the cosmetology salon located at 4263 Perkins Road, Baton Rouge, LA, is and was, at all times material to the facts and matters alleged herein, owned by JESSICA HANSON and licensed by the BOARD as a cosmetology salon in the State of Louisiana, pursuant to the Louisiana Cosmetology Act, La. R.S. 37:561 et seq., as evidenced by Cosmetology Salon No. *****2049-0.

2.

The Louisiana State Board of Cosmetology received Inspection Report No. 204322 and Notice of Violation Nos. 36911, 36516, 36916 and 36907, and began to investigate whether or not JESSICA HANSON d/b/a GLO BEAUTY BAR had violated La. R.S. 37:600A(3), La. R.S.

600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to three unlicensed individuals working as estheticians, cosmetologists and/or manicurists at the licensed premises on or about February 1, 2013.

3.

Prior to processing of this matter, JESSICA HANSON, individually, as owner of and doing business as GLO BEAUTY BAR, admitted the violations and expressed a desire to enter into a Consent Agreement to settle this matter against the cosmetology salon.

4.

The LOUISIANA STATE BOARD OF COSMETOLOGY and JESSICA HANSON, individually, as owner of and doing business as GLO BEAUTY BAR, enter into this Consent Agreement, whereby JESSICA HANSON, individually, as owner of and doing business as GLO BEAUTY BAR, admits that the cosmetology salon, GLO BEAUTY BAR, violated La. R.S. 37:600A(3), La. R.S. 37:600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A, in relation to three unlicensed individuals working as estheticians, cosmetologists and/or manicurists at the licensed location on or about February 1, 2013; the license of JESSICA HANSON d/b/a GLO BEAUTY BAR will be suspended for a period of one year, the suspension will be suspended, and the license placed on probation for an one year period; and the Board assesses, and JESSICA HANSON, individually, as owner of and doing business as GLO BEAUTY BAR, agrees to pay and does pay, on behalf of JESSICA HANSON d/b/a GLO BEAUTY BAR, a fine of \$600.00, reimburses the Board costs of \$350.00 and pays the one year probation fee of \$400.00, for total payment to the Board in the amount of \$1,350.00, said fine, costs and fee to be paid simultaneously with the execution of this Consent Agreement by JESSICA HANSON, individually, as owner of and doing

business as GLO BEAUTY BAR.

5.

More specifically, the parties hereto agree to be bound under the following:

- a. JESSICA HANSON, individually, as owner of and doing business as GLO BEAUTY BAR, admits that the cosmetology salon GLO BEAUTY BAR has violated La. R.S. 37:600A(3), La. R.S. 37:600A(12), La. R.S. 37:591B(1) and La. R.S. 37:592A in relation to three unlicensed individuals working as estheticians, cosmetologist and/or manicurists at the licensed location on or about February 1, 2013;
- b. JESSICA HANSON, individually, as owner of and doing business as GLO BEAUTY BAR, agrees to pay and does pay, on behalf of GLO BEAUTY BAR, a fine of \$600.00, reimburses the Board costs of \$350.00 and pays a probation fee of \$400.00, for total payment to the Board of \$1,350.00; and
- c. The license of JESSICA HANSON d/b/a GLO BEAUTY BAR (Cosmetology Salon No. *****2049-0) is suspended for a period of one year, the suspension is suspended, and the license is placed on probation for an additional one year period, subject to the following terms and conditions:
 - [1] Within fifteen (15) days after this Consent Agreement is approved by the Board, JESSICA HANSON d/b/a GLO BEAUTY BAR must provide the Board, in writing, with the name, address and Louisiana esthetician, cosmetologist and/or manicurist license number of each esthetician, cosmetologist and/or manicurist employed by or working at GLO BEAUTY BAR;
 - [2] Thereafter, JESSICA HANSON d/b/a GLO BEAUTY BAR shall provide to the Board, in writing, the name, address and Louisiana esthetician, cosmetologist and/or manicurist license number of any other esthetician, cosmetologist and/or manicurist hired or contracted with or otherwise providing services at GLO BEAUTY BAR prior to the esthetician, cosmetologist and/or manicurist providing services at GLO BEAUTY BAR;
 - [3] JESSICA HANSON d/b/a GLO BEAUTY BAR must provide to the Board, in writing, the name, address and Louisiana license number of any esthetician, cosmetologist and/or manicurist ceasing to perform services at GLO BEAUTY BAR within five (5) days of the date the esthetician, cosmetologist and/or manicurist ceases to perform services at GLO BEAUTY BAR;
 - [4] No esthetician, cosmetologist and/or manicurist may provide services at GLO

BEAUTY BAR unless written notice is provided to the Board as set forth herein;

- [5] JESSICA HANSON d/b/a GLO BEAUTY BAR shall post a copy of this Consent Agreement in a conspicuous place near the cosmetology salon license; and
 - [6] JESSICA HANSON and/or GLO BEAUTY BAR shall not violate or be found guilty of violating any state, local or federal laws or regulations, including but not limited to laws and regulations relating to cosmetology salons; and
- d. Should JESSICA HANSON d/b/a GLO BEAUTY BAR violate the terms and conditions of probation, the one year license suspension may be instituted.

6.

JESSICA HANSON, individually, as owner of and doing business as GLO BEAUTY BAR,

waives:

- (a) Any further procedural steps required by the Louisiana Administrative Procedure Act (La. R.S. 49:950 et seq.), Louisiana Cosmetology Law (La. R.S. 37:561 et seq.), and any other applicable laws; and
- (b) All rights to seek judicial review or otherwise challenge or contest the validity of this Consent Agreement, the charges and/or allegations contained herein, or the terms of the agreed settlement.

7.

Should JESSICA HANSON d/b/a GLO BEAUTY BAR fail to comply with the terms of this Agreement, its license shall be subject to revocation by the Board.

8.

JESSICA HANSON, owner, acting individually, as owner of and on behalf of GLO BEAUTY BAR, acknowledges that she has fully read this Agreement and that she fully understands all the terms, conditions, dispositions and sanctions included herein. Moreover, JESSICA HANSON, owner, acting individually, as owner of and on behalf of GLO BEAUTY BAR, does

further acknowledge that she does enter into this Agreement based on her full understanding and acceptance of all terms and conditions hereof as her free act and deed.

9.

Both parties waive compliance with La. R.S. 49:958.

10.

This agreement will become effective on the date that it is officially approved at a formal meeting of the Board.

I, JESSICA HANSON, owner, acting individually, as owner of and on behalf of GLO BEAUTY BAR, understand that this Consent Agreement is effective upon affirmative vote by the Board at formal hearing. It is also understood that should the Board not approve the Consent Agreement, the agreement thereon does not preclude the Louisiana State Board of Cosmetology from requiring a formal hearing of the case. It is further understood that, should this Consent Agreement not be accepted by the Board, the presentation to and consideration by the Board of this Consent Agreement, including presented documentary evidence and information, shall not unfairly or illegally prejudice or preclude the Board or any of its members from further participation in hearings or resolution of these proceedings.

WHEREFORE, the below signed parties agree that this agreement is binding on all parties hereto.

THIS DONE AND SIGNED, this 7th day of February, 2013.

JESSICA HANSON d/b/a GLO BEAUTY BAR
(Cosmetology Salon No. *****2049-0)
4263 Perkins Road
Baton Rouge, LA 70806


Jessica Hanson

BY: JESSICA HANSON, Individually, as Owner of
and Doing Business As GLO BEAUTY BAR

LOUISIANA STATE BOARD OF
COSMETOLOGY

Frances K. Hand
FRANCES K. HAND, Chairman

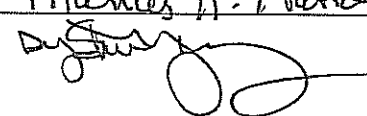
Approved and Submitted For
Board Approval By:


STEPHEN YOUNG, Executive Director
Louisiana State Board of Cosmetology

ACCEPTANCE OF THE CONSENT AGREEMENT BY THE LOUISIANA STATE BOARD OF
COSMETOLOGY

By a majority vote of the Board members voting in favor of the foregoing Consent
Agreement at the Board meeting on March 4, 2013, the
Board hereby adopts said Agreement.

FOR THE BOARD:

Frances K. Hand


LOUISIANA STATE BOARD OF COSMETOLOGY

IN THE MATTER OF

SHERICA CLARK

CONSENT AGREEMENT

(Cosmetologist License No. *****4692)

* * * * *

CONSENT AGREEMENT

NOW COME SHERICA CLARK, 1834 Robin Street, Baton Rouge, LA (Cosmetologist License No. *****4692), the license holder in the above styled and numbered matter; and the LOUISIANA STATE BOARD OF COSMETOLOGY (hereinafter "Board"), appearing through its Chair, FRANCES K. HAND, who do respectfully submit the following.

1.

SHERICA CLARK was licensed by the BOARD as a cosmetologist in the State of Louisiana, pursuant to the Louisiana Cosmetology Act, La. R.S. 37:561 et seq., as evidenced by Cosmetologist License No. *****4692. That license expired on September 1, 2000, and was not timely renewed. The license was subsequently renewed on March 9, 2012.

2.

The Louisiana State Board of Cosmetology received Inspection Report No. 204761 and Notice of Violation No. 37736, and began to investigate whether SHERICA CLARK had violated La. R.S. 37:581(A), La. R.S. 37:590(A) and La. R.S. 37:600(A)(3), (5), (9) and (12), by operating as a cosmetologist with an expired license on February 28, 2012.

3.

An informal hearing letter was mailed to SHERICA CLARK.

4.

Prior to the filing of a formal complaint, SHERICA CLARK admitted the violations and expressed a desire to enter into a Consent Agreement to settle this matter.

5.

The LOUISIANA STATE BOARD OF COSMETOLOGY and SHERICA CLARK enter into this Consent Agreement, whereby SHERICA CLARK admits to violating La. R.S. 37:581(A), La. R.S. 37:600(A)(3), (9) and (12) by operating as a cosmetologist without a current license on February 28, 2012; and SHERICA CLARK agrees to pay and does pay a fine of \$200.00, said fine to be paid simultaneously with the execution of this Consent Agreement by SHERICA CLARK.

6.

More specifically, the parties hereto agree to be bound under the following:

- a. SHERICA CLARK admits to violating La. R.S. 37:581(A), La. R.S. 37:590(A) and La. R.S. 37:600(A)(3), (9) and (12) by operating as a cosmetologist without a current license on February 28, 2012; and
- b. SHERICA CLARK agrees to pay and does pay, a fine of \$200.00.

7.

SHERICA CLARK waives:

- (a) Any further procedural steps required by the Louisiana Administrative Procedure Act (La. R.S. 49:950 et seq.), Louisiana Cosmetology Law (La. R.S. 37:561 et seq.), and any other applicable laws; and

- (b) All rights to seek judicial review or otherwise challenge or contest the validity of this Consent Agreement, the charges and/or allegations contained herein, or the terms of the agreed settlement.

8.

Should SHERICA CLARK fail to comply with the terms of this Agreement, her license shall be subject to revocation by the Board.

9.

SHERICA CLARK acknowledges that she has fully read this Agreement and that she fully understands all the terms, conditions, dispositions and sanctions included herein. Moreover, SHERICA CLARK does further acknowledge that she does enter into this Agreement based on her full understanding and acceptance of all terms and conditions hereof as her free act and deed.

10.

Both parties waive compliance with La. R.S. 49:958.

11.

This agreement will become effective on the date that it is officially approved at a formal meeting of the Board.

I, SHERICA CLARK, understand that this Consent Agreement is effective upon affirmative vote by the Board at formal hearing. It is also understood that should the Board not approve the Consent Agreement, the agreement thereon does not preclude the Louisiana State Board of Cosmetology from requiring a formal hearing of the case. It is further understood that, should this Consent Agreement not be accepted by the Board, the presentation to and consideration by the Board of this Consent Agreement, including presented documentary evidence and information, shall not unfairly or illegally prejudice or

preclude the Board or any of its members from further participation in hearings or resolution of these proceedings.

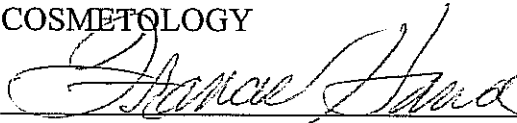
WHEREFORE, the below signed parties agree that this agreement is binding on all parties hereto.

THIS DONE AND SIGNED, this _____ day of _____, 2013.



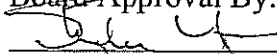
SHERICA CLARK
1834 Robin Street
Baton Rouge, LA 70807

LOUISIANA STATE BOARD OF
COSMETOLOGY



FRANCES K. HAND, Chair

Approved and Submitted For
Board Approval By:

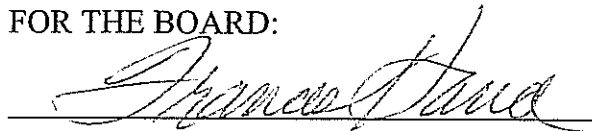


STEPHEN YOUNG, Executive Director
Louisiana State Board of Cosmetology

ACCEPTANCE OF THE CONSENT AGREEMENT BY THE LOUISIANA STATE
BOARD OF COSMETOLOGY

By a majority vote of the Board members voting in favor of the foregoing
Consent Agreement at the Board meeting on March 4,
2013, the Board hereby adopts said Agreement.

FOR THE BOARD:



ATTACHMENT

C

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Edit Board

Board Name	Cosmetology, Louisiana State Board of		
Contact Person	Mr. Steve Young		
Title	Director		
Mailing Address	11622 Sunbelt Court		
City, State Zip	Baton Rouge	, LA	70809
Phone Number	225-756-3404	(please use xxx-xxx-xxxx format)	
Fax Number	225-756-3410	(please use xxx-xxx-xxxx format)	
Board Email	steve.young@la.gov		
Website	www.lsbc.louisiana.gov		
Legal Authority	R.S. 37:571		
Year Created	1950		
Organizational Placement	LSBC		
Purpose/Function (Briefly Describe) (1000 character max)	The Louisiana State Board of Cosmetology regulates, controls and monitors members of the Cosmetology industry to maintain public health and welfare standards for the consumer public; insures that individuals receiving licenses meet the educational requirements established by the State of Louisiana; and that		
Budget Message (1000 character max)			
The Entity is: (Check One)	<input checked="" type="radio"/> Active <input type="radio"/> Inactive <input type="radio"/> Not fully organized <input type="radio"/> Disbanded <input type="radio"/> Never fully organized		
Do members receive per diem, salaries, and/or travel expense reimbursements?	<input checked="" type="radio"/> Yes <input type="radio"/> No		
Excluding member per diem, salaries, and travel expense reimbursements, does the entity receive or expend funds?	<input checked="" type="radio"/> Yes <input type="radio"/> No		
Entity Member Per Diem:	Amount Authorized 100 <input type="radio"/> per meeting <input type="radio"/> per meeting day <input checked="" type="radio"/> per day spent on board business <input type="radio"/> None		

Total entity member per diem:	
Prior year actual	31990
Current year budgeted	80000
Entity Member Salaries:	
Prior year actual	0
Current year budgeted	0
Entity Member Travel Expense Reimbursement:	
Prior year actual	18565
Current year budgeted	20000
Entity Fiscal Year End:	
<input type="radio"/> 4/30	<input type="radio"/> 7/31
<input type="radio"/> 10/31	<input type="radio"/> Other (identify date)
<input checked="" type="radio"/> 6/30	<input type="radio"/> 9/30
<input type="radio"/> 12/31	<input type="radio"/> None
Number of Entity Members:	Number Authorized 8
	Number Currently Serving 8
Number of Entity Meetings:	Actual number in prior year 12
	Estimated number in current year 14
Participation in State Employee Benefit Programs:	
Employees:	
<input checked="" type="radio"/> participate in state retirement system(s) and/or state group insurance program(s)	
<input type="radio"/> do not participate in state benefit programs	
Members:	
<input type="radio"/> participate in state retirement system(s) and/or state group insurance program(s)	
<input checked="" type="radio"/> do not participate in state benefit programs	

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Summary Statement of Actual and Budgeted Means of Financing for Years Shown

Means of Financing	Prior Year (6/30/2012) Actual	Current Year (6/30/2013) Budgeted*	Projected Year (6/30/2014) Budgeted
State General Fund (Direct)	0	0	0
State General Fund By:			
Interagency Transfers	0	0	0
Fees & Self Generated Revenues [add row]			
1) Licenses	1447341	1375000	1450000
2) Examinations	251145	200000	250000
3) Enforcement Actions	258744	100000	125000
4) Sale of Goods and Services	0	0	0
Statutory Dedications [add row]:			
Other Means of Financing	0	0	0
Interim Emergency Board	0	0	0
Federal Funds	0	0	0
Total Means of Financing	\$1,957,230	\$1,675,000	\$1,825,000
* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.			
Save	Cancel		
Go To Other Budget Sections:	Select Budget Section		

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Acquisitions and Major Repairs:			
Acquisitions	269	0	0
Major Repairs	974	60000	25000
TOTAL ACQUISITIONS & MAJOR REPAIRS	\$1,243	\$60,000	\$25,000
Interagency Transfer	81404	60000	60000
TOTAL EXPENDITURES	\$1,926,160	\$2,228,493	\$2,215,272
Number of Authorized Positions:			
Classified	26	26	26
Unclassified	1	1	1
TOTAL AUTHORIZED POSITIONS	27	27	27
* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.			
<input type="button" value="Save"/> <input type="button" value="Cancel"/>			
Go To Other Budget Sections: <input type="text" value="Select Budget Section"/> <input type="button" value="v"/>			

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Summary Statement of Actual and Budgeted Expenditures/Expenses For Years Shown

Category of Expenditure/Expense	Prior Year (6/30/2012) Actual	Current Year (6/30/2013) Budgeted*	Projected Year (6/30/2014) Budgeted
Salaries:			
Regular	837972	880898	908272
Other Compensation	74765	90000	90000
Related Benefits	468698	435595	475000
TOTAL SALARIES	\$1,381,435	\$1,406,493	\$1,473,272
Operating Expenses:			
Travel	145956	160000	160000
Operating Services	137651	239000	239000
Supplies	12956	18000	18000
TOTAL OPERATING EXPENSES	\$296,563	\$417,000	\$417,000
Professional Services:			
Accounting	9520	35000	35000
Management Consulting	0	0	0
Legal	132567	125000	130000
Other	14999	35000	35000
Professional Travel	0	0	0
TOTAL PROFESSIONAL SERVICES	\$157,086	\$195,000	\$200,000
Other Charges:			
Other Charges	8429	90000	40000
Debt Service	0	0	0
TOTAL OTHER CHARGES	\$8,429	\$90,000	\$40,000

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Summary of Fund Balance

	Prior Year (6/30/2012) Actual	Current Year (6/30/2013) Budgeted*	Projected Year (6/30/2014) Budgeted
Beginning Fund Balance/Net Assets	926381	957451	403958
Total Means of Financing	\$1,957,230	\$1,675,000	\$1,825,000
Total Expenditures/Expenses and Transfers	\$(1,926,160)	\$(2,228,493)	\$(2,215,272)
Other Adjustments [add row]:			
Ending Fund Balance/Net Assets	\$957,451	\$403,958	\$13,686
Reservations of Fund Balance/Restrictions of Net Assets [add row]:			
Unreserved Fund Balance/Unrestricted Net Assets	0	0	0
* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.			
<div> <input type="button" value="Save"/> <input type="button" value="Cancel"/> </div>			
Go To Other Budget Sections: <input type="text" value="Select Budget Section"/> <input type="button" value="v"/>			

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Performance

Performance Indicators	6/30/2010 Actual	6/30/2011 Actual	6/30/2012 Actual	6/30/2013 Planned	6/30/2013 Estimated	6/30/2014 Planned
Licensing						
Licenses, Certificates, etc. Issued/Renewed	34834	38888	42333	38000	38000	38000
Employees Directly Involved in License Issue	4	4	4	4	4	4
Total Employees	27	27	27	27	27	27
Examining						
Exams Taken	6093	7517	8766	7500	7500	7500
Employees Directly Involved in License Issue	6	6	6	6	6	6
Number of Times Exams Given Per Year	84	84	84	84	84	84
Enforcement						
Actions Pending Beginning of Year	15	0	0	0	0	0
Actions Opened	0	0	48	0	40	40
Actions Closed/Concluded	0	0	48	0	40	40
End of Year Actions Pending	0	0	0	0	0	0
Dispositions of Enforcement Actions						
In Favor of Licensee	0	0	8	0	0	0
Against Licensee	0	0	40	0	0	0
Other	0	0	0	0	0	0
Total Dispositions	0	0	48	0	0	0
Employees Involved in Enforcement Proceedings	15	15	15	15	15	15
Anticipated Developments:						

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Means of

Financing Detail of Self-Generated Revenue

Detail of Self-Generated Revenue	Number of Transactions	Prior Year (6/30/2012) Actual	Current Year (6/30/2013) Budgeted**	Projected Year (6/30/2014) Budgeted
License Fees	42353	1447341	1375000	1450000
Examination Fees *(Including amounts paid to third parties by the board.)	8766	251145	200000	250000
Enforcement Actions (Fines) *(Including amounts collected on behalf of third parties by the board.)	48	258744	100000	125000
Sale of Goods and Services	0	0	0	0
Other	0	0	0	0

* Third party refers to individuals outside the agency who administer exams on behalf of board or bring charges against a licensee.
 ** Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.

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Salaries

Description	Prior Year (6/30/2012) Actual	Current Year (6/30/2013) Budgeted*	Projected Year (6/30/2014) Budgeted
Salaries - Regular	837972	880898	908272
Salaries - Overtime	0	0	0
Wagees	42775	37000	37000
Other Compensation	0	3000	3000
Compensation of Board Members	31990	50000	50000
Sub-Total Salaries	\$0	\$0	\$0
Retirement Contributions - State Employees	198281	201293	240000
Retirement Contributions - Other [add row]:			
[remove] Other			

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Schedule of Travel Expenses

Description	Prior Year (6/30/2012) Actual	Current Year (6/30/2013) Budgeted*	Projected Year (6/30/2014) Budgeted
In-State:			
Administrative	7311	3000	3000
Conferences & Conventions	2132	6000	6000
Field Travel	120580	124000	124000
Board Members	14024	20000	20000
Sub-Total In-State	\$144,047	\$153,000	\$153,000
Out-of-State:			
Administrative	0	0	0
Conferences & Conventions	0	1000	1000
Field Travel	0	0	0
Board Members	1909	6000	6000
Sub-Total Out-of-State	\$1,909	\$7,000	\$7,000
Total Travel	\$145,956	\$160,000	\$160,000
Total Mileage Reimbursement	0	0	0
* Current year should reflect most recent estimate of annual revenues/travellitures for the fiscal year in which you are presently operating.			
<input type="button" value="Save"/> <input type="button" value="Cancel"/>			
Go To Other Budget Sections: <input type="text" value="Select Budget Section"/> <input type="button" value="v"/>			

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Schedule of Operating Expenses

Description	Prior Year (6/30/2012) Actual	Current Year (6/30/2013) Budgeted*	Projected Year (6/30/2014) Budgeted
Advertising	0	0	0
Printing	4993	9500	9500
Insurance	36505	30000	30000
Automotive Repairs	0	0	0
Other Maintenance	14485	25000	25000
Rentals	9902	10000	10000
Dues & Subscriptions	877	500	500
Postage	35027	35000	35000
Telephone	10697	14000	14000
Utilities	9708	15000	15000
Other	51962	100000	100000
Total Operating Services	\$174,156	\$239,000	\$239,000
Office Supplies	11716	16000	16000
Operating Supplies:			
Medical	0	0	0
Food	606	1600	1600
Automotive	0	0	0
Other Operating Supplies	634	100	100
Repair & Maintenance Supplies:			
Automotive	0	0	0
Other	0	300	300
Total Supplies	\$12,956	\$18,000	\$18,000

* Current year should reflect most recent estimate of annual revenues/operating figures for the fiscal year in which you are presently operating.

Home Boards and Commissions Upcoming Meetings Logout

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Schedule of Acquisitions & Major Repairs

Description	Prior Year (6/30/2012) Actual	Current Year (6/30/2013) Budgeted*	Projected Year (6/30/2014) Budgeted	Dollar Value of Current Inventory
ACQUISITIONS:				
Land and Buildings	0	0	0	0
Bldgs., Grounds & Gen Plant	0	0	0	0
Automotive	0	0	0	0
Office	0	0	0	0
Educational	0	0	0	0
Communications	0	0	0	0
Other	0	0	0	0
TOTAL ACQUISITIONS	\$0	\$0	\$0	\$0
MAJOR REPAIRS				
Land	0	0	0	0
Buildings	0	0	0	0
Machinery & Equipment	0	0	0	0
Automotive	0	0	0	0
Bldgs., Grounds & Gen Plant	0	0	0	0
Farm & Heavy Movable	0	0	0	0
Household	0	0	0	0
Medical	0	0	0	0
Office	1243	50000	25000	0
Educational, Recreational & Cultural	0	0	0	0
Boats & Aircraft	0	0	0	0
Communications	0	0	0	0
	\$1,243	\$50,000	\$25,000	\$0

Louisiana State Board of Cosmetology

Balance Sheet Prev Year Comparison

As of June 30, 2012

	Jun 30, 12	Jun 30, 11	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 - Chase Operating	1,916,078.58	1,775,537.34	140,541.24	7.9%
Total Checking/Savings	1,916,078.58	1,775,537.34	140,541.24	7.9%
Accounts Receivable				
11000 - Accounts Receivable	200.00	0.00	200.00	100.0%
Total Accounts Receivable	200.00	0.00	200.00	100.0%
Total Current Assets	1,916,278.58	1,775,537.34	140,741.24	7.9%
Fixed Assets				
Machinery and Equipment	58,997.08	58,997.08	0.00	0.0%
Accumulated Depreciation	-160,168.04	-152,790.56	-7,377.48	-4.8%
Buildings and Improvements	163,149.00	163,149.00	0.00	0.0%
Land	165,000.00	165,000.00	0.00	0.0%
Total Fixed Assets	226,978.04	234,355.52	-7,377.48	-3.2%
TOTAL ASSETS	2,143,256.62	2,009,892.86	133,363.76	6.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 - Accounts Payable	390.04	31,755.81	-31,365.77	-98.8%
Total Accounts Payable	390.04	31,755.81	-31,365.77	-98.8%
Other Current Liabilities				
Accounts Payable 6/30/2012	39,223.90	0.00	39,223.90	100.0%
2444 - Garnishment	0.00	250.00	-250.00	-100.0%
Accrued Payroll	19,419.68	15,154.00	4,265.68	28.2%
Other Insurance W/D				
2445 - New York Life (W/D)	0.01	21.73	-21.72	-100.0%
2443 - AGLA - Life W/H	0.00	11.00	-11.00	-100.0%
2439 - Flex OGB Spe Admin(Pre Tax) W/H	0.00	6.00	-6.00	-100.0%
2438 - Flec OGB Spending (Pre Tax) W/H	0.00	104.16	-104.16	-100.0%
2437 - Ame Pub Lif-Dental(Pre Tax) W/H	0.00	9.15	-9.15	-100.0%
2436 - Group Dep Life-Support W/H	3.52	5.28	-1.76	-33.3%
2433 - AFLAC- Hospital (Pre Tax) W/H	0.00	13.45	-13.45	-100.0%
2418 - Transame- Accident W/H	0.00	18.00	-18.00	-100.0%
2417 - Transame- Heart (Pre Tax) W/H	0.00	10.20	-10.20	-100.0%
2416 - Transame- Cancer (Pre Tax) W/H	0.00	75.67	-75.67	-100.0%
2413 - Starmount- Vision (Pre Tax) W/H	0.00	15.48	-15.48	-100.0%
2412 - Starmount- Dental (Pre Tax) W/H	0.00	103.29	-103.29	-100.0%
2411 - Protec Life Ins- Term Life W/H	0.04	0.04	0.00	0.0%
2410 - Profe.Insu- Disab Income W/H	68.64	102.96	-34.32	-33.3%

Louisiana State Board of Cosmetology

Balance Sheet Prev Year Comparison

As of June 30, 2012

	Jun 30, 12	Jun 30, 11	\$ Change	% Change
2409 · LegalShield	0.04	38.85	-38.81	-99.9%
2408 · Kanawha Insuranc- Term Life W/H	0.00	25.15	-25.15	-100.0%
2407 · Guran Inco Life- Dental W/H	0.00	31.50	-31.50	-100.0%
2406 · Colo Life-Accident/Disa W/H	0.00	9.90	-9.90	-100.0%
2405 · Colo Life-Cancer (Pre Tax) W/H	0.00	8.50	-8.50	-100.0%
2403 · AFLAC- Accident/Disability W/H	0.00	37.06	-37.06	-100.0%
2401 · AFLAC- Cancer (Pre Tax) W/H	0.00	30.90	-30.90	-100.0%
Total Other Insurance W/D	72.25	678.27	-606.02	-89.4%
Insurance W/H & Accrued				
2435 · Flex Life Indur - LSBC Payable	90.50	98.38	-7.88	-8.0%
2420 · Flex OGB Health W/H (Pre Tax)	3,537.59	5,082.80	-1,545.21	-30.4%
2421 · Flex OGB Health- LSBC Payable	11,246.10	8,765.05	2,481.05	28.3%
2422 · OGB Health W/H	0.00	208.95	-208.95	-100.0%
2423 · Flex Life Insuran (Pre Tax) W/H	90.50	148.75	-58.25	-39.2%
Total Insurance W/H & Accrued	14,964.69	14,303.93	660.76	4.6%
Retirement W/H & Accrued				
2441 · LA Sch Emp Retir.- LSBC Payable	747.08	298.83	448.25	150.0%
2440 · LA School Employ's Retire W/H	197.64	65.88	131.76	200.0%
2419 · Deferred Comp W/H	0.00	1,055.00	-1,055.00	-100.0%
2425 · LASERS W/H	6,718.48	2,007.59	4,710.89	234.7%
2426 · LASERS- LSBC Payable	26,211.47	8,161.15	18,050.32	221.2%
Total Retirement W/H & Accrued	33,874.67	11,588.45	22,286.22	192.3%
Payroll Taxes W/H & Accrued				
2427 · Federal W/H Payable	0.00	2,607.00	-2,607.00	-100.0%
2428 · State W/H Payable	920.05	864.50	55.55	6.4%
2429 · Medicare- LSBC Payable	247.51	673.93	-426.42	-63.3%
2430 · Medicare W/H Employee	0.00	500.54	-500.54	-100.0%
2431 · Social Security- LSBC Payable	164.38	418.94	-254.56	-60.8%
2432 · Social Security W/H Employee	0.00	261.24	-261.24	-100.0%
Total Payroll Taxes W/H & Accrued	1,331.94	5,326.15	-3,994.21	-75.0%
2110 · Direct Deposit Liabilities	-138.13	0.00	-138.13	-100.0%
Total Other Current Liabilities	108,749.00	47,300.80	61,448.20	129.9%
Total Current Liabilities	109,139.04	79,056.61	30,082.43	38.1%
Long Term Liabilities				
OPEB Payable	993,990.56	921,792.44	72,198.12	7.8%
Compensated Absences	82,675.98	82,612.90	63.08	0.1%
Total Long Term Liabilities	1,076,666.54	1,004,405.34	72,261.20	7.2%
Total Liabilities	1,185,805.58	1,083,461.95	102,343.63	9.5%

Louisiana State Board of Cosmetology
Balance Sheet Prev Year Comparison
 As of June 30, 2012

	Jun 30, 12	Jun 30, 11	\$ Change	% Change
Equity				
Investments in fixed assets	226,978.04	234,355.52	-7,377.48	-3.2%
32000 - Fund Balance	699,402.87	850,094.02	-150,691.15	-17.7%
Net Income	31,070.13	-158,018.63	189,088.76	119.7%
Total Equity	957,451.04	926,430.91	31,020.13	3.4%
TOTAL LIABILITIES & EQUITY	2,143,256.62	2,009,892.86	133,363.76	6.6%

ATTACHMENT

D

Student Instructors will be assigned one of the following categories for examination:

- Category 1- Comb out
 Blow Drying
- Category 2- Wet Work
 Iron Curling
- Category 3- Chemical Phase as per basic student exam
 Clipper Cuts
- Category 4- 90 Degree Uniformed Layer Haircut
 Iron Curling

Students must bring two (2) copies of the lesson plan for each of the assigned categories. The lesson plan must be geared to teach basic students on how to accomplish the category being taught.

Student instructors will be assigned one of the above categories when reporting for testing.

Students who are assigned the Blow Drying and Iron Curling Phases must be prepared to teach on base, half stem and off stem curls.

Students assigned the Comb out phase must bring a manikin set and dry with rollers and pin curls.

Also, bring additional manikins for categories assigned.

INSTRUCTORS EXAMINATION ASSIGNMENT SHEET

ESTHETICS INSTRUCTORS

CATEGORY 1 (PRACTICAL)

1. HAIR REMOVAL
2. COMBINATION SKIN CONDITION FACIAL

1 2 3 4 5

CATEGORY 2 (PRACTICAL)

1. EVENING MAKE UP
2. FACIAL SHAPE TO INCLUDE A
CORRECTIVE MAKEUP

1 2 3 4 5

MANICURING INSTRUCTORS

CATEGORY 1 (PRACTICAL)

1. BASIC MANICURE
2. TIP OVERLAY
3. NAIL REPAIR

1 2 3 4 5

CATEGORY 2 (PRACTICAL)

1. ACRYLIC NAIL WITH FORM
2. PEDICURE

ESTHETICS PRACTICAL CATEGORIES

CATEGORY 1

- A. Hair Removal
- B. Eyebrow Waxing
- C. Combination Skin Condition Facial

CATEGORY 2

- A. Evening Make Up
- B. Facial Shapes to include a corrective Make up

MANICURING PRACTICAL CATEGORIES

CATEGORY 1

- A. Basic Manicure
- B. Tip Overlay
- C. Nail Repair

CATEGORY 2

- A. Acrylic Nail with Form
- B. Pedicure
- C. Basic Manicure

INSTRUCTORS EXAMINATION

1. Students are to prepare a Practical Lesson Plan on each of the subjects in the category assigned to them at time of registration.
2. Students will be assigned the Practical subjects from the categories assigned to them when they report for testing. This will be the subject they will teach to the examiners.
3. Students are to bring two (2) copies of each lesson plan to testing. (Practical)
(This is so that one can be used by the examinee and one for the examiners) This will assure the examiners that the student is following the lesson plan.
4. Students must bring the book from which their lesson plans came from.

NOTE: The reason for allowing the students to bring the lesson plans already prepared is because most or all schools are now using commercially prepared lesson plans. What will determine if the students pass or fail will be if they can present and teach their practical subjects as per the lesson plan outlined in the lesson plan.

TIME ALLOTTED

1. 30 minutes for the practical and demonstration class
2. 2 ½ hours for the written
3. Total allotted time = 3 hours per student (Not all students take all of this time)

Student Instructors will be assigned one of the following categories for examination:

Category 1 - Comb Out

Category 11 - Wet Work

Category 111 – Chemical Phase

Category IV – 90 Degree Uniformed Layered Haircut

Students must bring two (2) copies of the lesson plan for each of the categories above. The lesson plan must be geared to teach basic students on how to accomplish the category being taught.

Student instructors will be assigned one of the above categories when reporting for testing.

Student Instructors must bring:

- 1. A manikin set and dry with rollers and pin curls**
- 2. Also bring additional manikins for finger waving, wet work, chemical phase and haircut.**

Louisiana State Board of Cosmetology
11622 Sunbelt Court, Baton Rouge, La 70809
Phone (225) 756-3404***Fax (225)756-3410
INSTRUCTOR EXAMINATION

Applicant: Total: _____

Guidelines

Check Box

- ____ 4 Appeared neatly dressed and well groomed
____ 4 Seemed poised, calm, and in control of class
____ 4 Introduced herself/himself to the class
____ 4 Properly prepared with necessary materials
____ 4 Brought textbook and lesson plans to class &
apprised the class of what chapter and page to
open books

- ☐ Did not bring textbook and lesson plans
☐ Was not calm and not in control of class
☐ Did not introduce herself/himself to the class
☐ Did not have necessary materials to teach the class
☐ Did not apprise the class of what chapter & page to
open textbook

Object, and Motiv: Total: _____

Guidelines

Check Box

- ____ 10 Objective was stated and was clear and definite
____ 10 Motivation was obvious and successful in
arousing interest

- ☐ Objectives not stated and not definite
☐ No motivation/read from charts and lesson plans

Present and Demo: Total: _____

Guidelines

Check Box

- ____ 10 Presentation of subject matter was easily
understood and correct
____ 10 Demonstration of subject matter was easily
understood and correct

- ☐ Presentation of subject matter was not easily
understood and was not correct
☐ Demonstration of subject matter was not easily
understood and was not correct
☐ Insufficient materials to properly teach the class
☐ Lesson plan incomplete

Practical Lesson: Total: _____

Guidelines

Check Box

- ____ 10 Demonstrated complete knowledge of subject
matter
____ 10 Demonstrated mastery of teaching procedures

- ☐ As a student I would not have learned the subject matter
☐ Not knowledgeable enough on subject matter to teach
the class
☐ Teaching procedures not in an orderly fashion

Examiner Name: _____
Examiner Name: _____

Applicant #: _____

COMB OUT PHASE

- 1. Student instructors are to bring a manikin that is no longer than 7 inches in length already set and dry ready for comb out. Set to include rollers and pin curls**
- 2. Explain what you expect to achieve with the set by explaining the roller placement and pin curl placement.**
- 3. Explain the importance of thoroughly brushing the set in different directions.**
- 4. Explain proper back combing techniques or if back brushing is used explain the techniques.**
- 5. Complete the style and explain what is expected at state board examination on the set and comb out phase.**

WET WORK PHASE

- 1. Student instructors are to bring a manikin that is no longer than 7 inches in length that can be used for finger waving and the wet work.**
- 2. Explain what the student is expected to do for testing on finger waves and the student instructor is expected to do a portion of finger waves on the manikin**
- 3. Explain and demonstrate the rest of the wet work and what is required at testing. Roller Control, Brush Wave, Skip Wave, and an on base, half off base, and off base pin curl and a pin curl in a shaping.**
- 4. Explain what a base line is.**

CHEMICAL PHASE

1. Student instructor to bring a manikin no longer than 7 inches in length and supplies necessary for the chemical phase.
2. Student to explain and demonstrate no less than 3 perm rods in the section, 3 foils in the section, 3 color retouch in the section, 3 virgin bleach in the section and 3 relaxer retouch in the section.
3. Student is expected to explain exactly what is required in each for testing of basic Students.


HAIRCUT PHASE

1. Bring manikin no longer than 7 inches ready to explain and demonstrate a complete 90 degree uniformed layered haircut, cutting no less than one inches and not shorter than 3 inches of hair.
2. Be prepared to explain what is required at the state board testing of basic Students.

CLIPPER CUTS

1. Bring manikin that is no longer than 7 inches of hair to be used in the clipper cut. Student must complete a short fade haircut that is from 0 elevation to no longer than 2 inches. *3 inches on top* *#2 guard*
2. Explain to the class length guards and their sizes.

BLOW DRYING PHASE

- 1. Bring manikin no longer than 7 inches and explain how to accomplish an on base, half off base, off base, and an indentation roller with a round brush.**
- 2. Explain different styling tools used in blow drying.** 
- 3. Style the manikin with round brush and blow dryer.**

IRON CURLING

- 1. Bring manikin no longer than 7 inches in length and explain how to accomplish an on base, half off base, off base, And an indentation curl using the curling iron.**
- 2. Explain different size curling irons used in styling with curling irons.**
- 3. Complete a style using the curling iron.**